Public Agenda Pack



Notice of Meeting of

LICENSING SUB-COMMITTEE

Monday, 19 February 2024 at 10.00 am

Council Chamber, Council Offices, Cannards Grave Road, Shepton Mallet BA4 5BT

To: The members of the Licensing Sub-Committee

Chair: Councillor Simon Carswell Vice-chair: Councillor Marcus Kravis

Councillor Hugh Davies
Councillor Tony Robbins

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticservicesteam@somerset.gov.uk.

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticservicesteam@somerset.gov.uk by **5pm on Tuesday, 13 February 2024**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by David Clark (the Proper Officer) on Friday, 9 February 2024

AGENDA

Licensing Sub-Committee - 10.00 am Monday, 19 February 2024

Public Guidance Notes contained in Agenda Annexe

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Click here to join the online meeting

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- 1 Appointment of Chair for the Sub-Committee
- 2 Apologies for Absence

To receive any apologies for absence.

3 Declarations of Interest

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: <u>City, Town & Parish Twin Hatters - Somerset Councillors 2023</u>)

- 4 Procedure to be followed when considering Licensing Applications under the Licensing Act 2003 (Pages 9 12)
- Consideration of an application for a Premises Licence in respect of Owen's Sausages and Hams Limited, Unit 3, 3 Station Approach Industrial Estate, Station Approach, From, BA11 1RE (Pages 13 46)



Guidance notes for the meeting

Council Public Meetings

The legislation that governs Council meetings requires that committee meetings are held face-to-face. The requirement is for members of the committee and key supporting officers (report authors and statutory officers) to attend in person, along with some provision for any public speakers. Provision will be made wherever possible for those who do not need to attend in person including the public and press who wish to view the meeting to be able to do so virtually. Inspection of Papers

Any person wishing to inspect minutes, reports, or the background papers for any item on the agenda should contact Democratic Services at democraticservicesteam@somerset.gov.uk or telephone 01823 357628.

They can also be accessed via the council's website on Committee structure - Modern Council (somerset.gov.uk)

Members' Code of Conduct requirements

When considering the declaration of interests and their actions as a councillor, Members are reminded of the requirements of the Members' Code of Conduct and the underpinning Principles of Public Life: Honesty; Integrity; Selflessness; Objectivity; Accountability; Openness; Leadership. The Code of Conduct can be viewed at: Code of Conduct

Minutes of the Meeting

Details of the issues discussed, and recommendations made at the meeting will be set out in the minutes, which the Committee will be asked to approve as a correct record at its next meeting.

Public Question Time

If you wish to speak or ask a question about any matter on the Committee's agenda please contact Democratic Services by 5pm providing 3 clear working days before the meeting. (for example, for a meeting being held on a Wednesday, the deadline will be 5pm on the Thursday prior to the meeting) Email democraticservicesteam@somerset.gov.uk or telephone 01823 357628.

Members of public wishing to speak or ask a question will need to attend in person or if unable can submit their question or statement in writing for an officer to read out, or alternatively can attend the meeting online.

A 20-minute time slot for Public Question Time is set aside near the beginning of the meeting, after the minutes of the previous meeting have been agreed. Each speaker will have 3 minutes to address the committee.

You must direct your questions and comments through the Chair. You may not take a direct part in the debate. The Chair will decide when public participation is to finish. If an item on the agenda is contentious, with many people wishing to attend the meeting, a representative should be nominated to present the views of a group.

Meeting Etiquette for participants

Only speak when invited to do so by the Chair.

Mute your microphone when you are not talking.

Switch off video if you are not speaking.

Speak clearly (if you are not using video then please state your name)

If you're referring to a specific page, mention the page number.

There is a facility in Microsoft Teams under the ellipsis button called turn on live captions which provides subtitles on the screen.

Exclusion of Press & Public

If when considering an item on the agenda, the Committee may consider it appropriate to pass a resolution under Section 100A (4) Schedule 12A of the Local Government Act 1972 that the press and public be excluded from the meeting on the basis that if they were present during the business to be transacted there would be a likelihood of disclosure of exempt information, as defined under the terms of the Act.

If there are members of the public and press listening to the open part of the meeting, then the Democratic Services Officer will, at the appropriate time, ask participants to leave the meeting when any exempt or confidential information is about to be discussed.

Recording of meetings

The Council supports the principles of openness and transparency. It allows filming, recording, and taking photographs at its meetings that are open to the public - providing this is done in a non-disruptive manner. Members of the public may use Facebook and Twitter or other forms of social media to report on proceedings. No filming or recording may take place when the press and public are excluded for that part of the meeting.

Agenda Annex

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting

Meeting ID: 341 412 844 327

Passcode: j3Xfz5

Download Teams | Join on the web

Or call in (audio only)

<u>+44 1823 772277,,708954244#</u> United Kingdom, Taunton

Phone Conference ID: 708 954 244#

Find a local number | Reset PIN





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PROCEDURE AT THE HEARING

- 1. The Chair will open the Hearing and introduce the Sub-Committee and Officers.
 - They will then ask each Party to introduce themselves.
- 2. The Chair will confirm that if a Party is not present their representation/application will be read and taken into account in reaching the decision.
- 3. The Chair will address any registerable interest arising under the Code of Conduct.
- 4. The Chair will consider any submitted requests from a Party for permission for another person to appear at the Hearing. If necessary, the Sub-Committee will retire to deliberate before making a decision.
- 5. The Chair will confirm that the Hearing will take the form of a round-the-table discussion led by the Sub-Committee in accordance with this procedure. If all Parties present confirm that they have seen and understood the procedure to be followed at the Hearing and agree that they are ready to proceed then the Hearing shall commence.
- 6. The Chair will remind everyone that the purpose of the Hearing should be borne in mind at all times i.e. To enable those with a right to appear, to amplify their written application or representation. It is also to assist the Sub-Committee to gather evidence and understand the relevant issues.

- 7. The Chair will confirm what advance papers have been received and that these have been read.
- 8. The Chair will make clear that all Parties should only address the Sub-Committee in relation to matters they have raised in their application/representation. Any Party wishing to submit late evidence at the Hearing will only be able to do so with the consent of all Parties present and with the consent of the Sub-Committee.
- 9. The Chair will confirm whether all Parties have seen and understood the procedure to be followed and are ready to proceed with the Hearing.
- 10. The Chair will ask the Applicant whether they wish to make any amendments to their application with a view to addressing any issues raised by representations.

11. Order of Oral Presentation

- (a) The Licensing Officer will present their report outlining the details of the application/notice/representations received.
- (b) Any Party may question the Licensing Officer.
- (c) The Members may question the Licensing Officer.
- (d) Responsible Authorities will present their case and call any witnesses.
- (e) Any Party may question the Responsible Authorities and any witnesses.
- (f) Members may question the Responsible Authorities and any witnesses.
- (g) Other Person(s) will present their case in turn and call any witnesses.
- (h) Any Party may question the Other Person(s).
- (i) Members may question the Other Person(s).
- (j) The Applicant/Licence Holder will present their case and call any witnesses.

- (k) Any Party may question the Applicant/Licence Holder and any witnesses.
- (I) Members may question the Applicant/Licence Holder and any witnesses.

The Chair at their discretion, may change the order of oral presentation at any stage, if it is considered to be beneficial to the flow of the hearing.

- 12. Before moving on to the next Party, the Chair will check there are no further points the current Party wishes to make or any further questions that need to be put to that Party.
- 13. The Licensing Officer may present any further information such as proposed nonmandatory Conditions deriving from the Operating Schedule or suggested by any Party. However, it will remain for the Sub-Committee to determine what conditions will apply, if any, should the application be successful.
- 14. Each Party will be invited to make closing submissions in the following order
 - a. Responsible Authorities
 - b. Other Persons
 - c. The Applicant
 - d. Licensing Officer
- 15. The Chair will then close the Hearing and the Sub-Committee will retire to determine the matter. The Legal Advisor will retire with the Sub-Committee to answer any points of law.
- 16. The Sub-Committee will come to a decision which will be sent to the Applicant and all other relevant Parties together with the details of the right to appeal.

NOTE:

In producing this procedure the following has been considered: The relevant legislation and statutory guidance together with local policies and procedures.

Licensing Sub-Committee Licensing Act 2003



Consideration of an application for a Premises Licence in respect of Owen's Sausages and Hams Limited

Author: Olivia Denis

Email: olivia.denis@somerset.gov.uk

Telephone: 01749 341436

Applicant: Owen Barratt

Premises Name: Owen's Sausages and Hams Limited

Premises Address: Unit 3, 3 Station Approach Industrial Estate, Station Approach, Frome,

BA11 1RE

Introduction

Owen's Sausages and Hams is a Delicatessen style Sausage Bar and Kitchen. The premises has recently undergone renovation, including building of the new sausage kitchen. The proposed licensable area covers the ground floor only, and the outside yard to the rear of the building. The space will be used primarily as a dining area for customers.

The premises are located towards the rear of a large building, which contains other licensed premises. The building is situated close to Frome Train Station, on the Station Approach Industrial Estate.

The applicant has applied for a premises licence in order to sell alcohol on and off the premises. A copy of the application is at **Appendix 1**.

A copy of the plan for the premises can be found at **Appendix 2**.

An aerial photo of the area is shown at **Appendix 3**.

Licensable Activities

Licensable Activity	Days	Start Time	Finish Time
Supply of Alcohol	Monday – Sunday	09:00	23:00
Hours Premises are open to the Public	Monday – Sunday	09:00	23:30

Reason for referral to Licensing Sub-Committee

2 During the representation period one representation was received from 'Other Persons'.

The representation was deemed to be valid as it was relevant to at least one of the four licensing objectives.

A copy of the representation received can be found at **Appendix 4**.

Relevant Observations

3 During the representation period the Licensing Officer for Avon and Somerset Constabulary spoke with the applicant and agreed conditions to be attached to the licence.

The applicant has also offered conditions through the Operating Schedule, which have been agreed.

All conditions to be added to the licence, should it be granted, can be seen at **Appendix 5.**

No representations have been received from Relevant Authorities in relation to this application.

A map showing the location of the premises is at **Appendix 6.**

The applicant has applied for Temporary Event Notices (TENS) whilst the application is being processed. The Licensing Authority has been served 10 TENS for events to be held at the premises between 24 November 2023 and 17 February 2024. Details of the dates, times and activities can be found at **Appendix 7.**

Legal Implications

The Live Music Act 2013 and the Legislative Reform (entertainment licensing) order 2014

Live and Recorded Music is deregulated between 08:00 and 23:00 on premises authorised to sale alcohol on the premises, subject to a maximum audience of 500 persons.

The Licensing Authority has the power to remove the exemptions but only if and when it carries out a formal Review of the Premises Licence.

Decision Making Process

5 The Sub-Committee must consider this application on its own merits and from the information contained within the application and this report.

Members are reminded that the duty of the Licensing Authority is to take steps necessary to promote the licensing objectives in the interests of the wider community, the Licensing Objectives, as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

In its decision-making process, the Licensing Sub-Committee must have regard to:

- Licensing Act 2003, and subsequent amendments
- The Statutory Guidance issued under Section 182 of the Licensing Act 2003.
- Somerset Council's Statement of Licensing Policy. The policy is available on request and from the Somerset Council website <u>Licensing Policies and Policy Consultations</u> (somerset.gov.uk)

The options available to the committee are as follows: -

- Grant the application with no modifications, and only attach conditions as required by the 2003 Act. These shall include mandatory conditions and conditions consistent with the operating schedule.
- Grant the application, modified to such an extent as the Licensing Authority considers appropriate for the promotion of the Licensing Objectives
- Refuse the application, giving reasons for its decision.

Should the Committee be mindful to attach conditions to the licence, they must only do so if they are:

- Appropriate, necessary, and proportionate
- Precise, clear, and unambiguous
- Practical, realistic, and enforceable
- Non-duplicative of existing statutory requirements or offences
- Modern and fit for purpose.
- Consideration must also be given the number of conditions being attached.

The Licensing Authority recognises that most Licence Holders seek to follow the law and any enforcement action will normally follow a graduated approach and in the first instance will include education and support. Where licence holders continue to flout the law or act irresponsibly firm action will be taken.

Right of Appeal

All relevant parties to the decision of the Licensing Authority have the right of appeal to Magistrates Court, in connection with this matter. This must be done within 21 days of being notified in writing of the relevant decision.

Appendices

- 7 Appendix 1 Application for a premises licence
 - Appendix 2 Plan of proposed licensed area
 - Appendix 3 Aerial Photograph of proposed licensed area
 - Appendix 4 Representation
 - Appendix 5 Conditions Agreed
 - Appendix 6 Map showing location of premises
 - Appendix 7 Details of TENs

END OF REPORT



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Owen's Sausages and Hams Limit (Insert name(s) of applicant)	STREET, A CONTROL STATE OF THE		
apply for a premises licence under section described in Part 1 below (the premises) arelevant licensing authority in accordance Part 1 – Premises details	and I/we are makin	ng this applicat	tion to you as the
Postal address of premises or, if none, order Unit 3.3 Station Approach Industrial Estate Station Approach	nance survey map re	eference or desc	ription
Post town Frome		Postcode	BA11 1RE
Telephone number at premises (if any)			
Non-domestic rateable value of premises	£ not yet rated	I	
Part 2 - Applicant details			
Please state whether you are applying for a	premises licence as	Please tick	as appropriate
a) an individual or individuals *	please comp	olete section (A)	ĺ
b) a person other than an individual *			
 i. as a limited company/limited liability ii. as a partnership (other than limited priii. as an unincorporated association or principle.) 	lease	complete section	n (B) partnership n (B) liability) n (B) iv other (for
example a statutory corporation) plea	se complete	section (B) c) a	recognised club
please complete section (B)			
d) a charity		please complete	e section (B)
OFFICIAL - SENS	SITIVE [PERSO	NAL DATA]	

To find out how the Council use the personal data you supply on this form go to; http://www.niea@cgov.uk/privacy

e) the proprietor of an educational establishment please complete section (B)

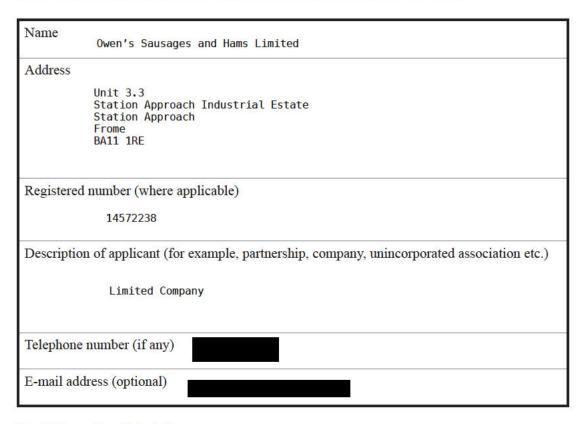
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Mr		Mrs		Miss			Ms 🔲		ther Title or example, ev)		
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Date	of birt	h			I am	18 year	rs old or o	ver	☐ Ple	ase tick yes	

Nationality

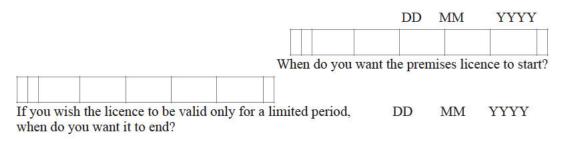
Current postal addres if different from premises address	s n							
Post town		Postcode						
Daytime contact telep	Daytime contact telephone number							
E-mail address (optional)								

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.



Part 3 Operating Schedule



Owen's Sausages and Hams is a Delicatessen style Sausage Bar and kitchen in the 'back space Approach development. The space has undergone recent renovation including building of this new sausage kitchen, a shatatoo parlour. The proposed Licensable area covers the ground floor only, and the yard to the real The space will be used primarily as a dining area for customers of Owen's Sausages and Hams (Restaurant and deli counter). If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. What licensable activities do you intend to carry on from the premises? (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 20)	ared workspace and or of the building. (ostensibly, a casual
Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	
e) live music (if ticking yes, fill in box E)	
f) recorded music (if ticking yes, fill in box F)	
g) performances of dance (if ticking yes, fill in box G)	
anything of a similar description to that falling within (e), (f) or (g)	
h) (if ticking yes, fill in box H)	
Provision of late night refreshment (if ticking yes, fill in box I) Sup	ply of alcohol (if
ticking yes, fill in box J)	

In all cases complete boxes $K,\,L$ and M

Plays Standard days and timings (please read			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidance note 7)				Outdoors	
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Fri			Non standard timings. Where you intend to us for the exhibition of films at different times to to column on the left, please list (please read guida	those listed in	
Sat			Page 21		

Sun	

			-
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Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
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Fri	
Sat	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)
Sun	

I

Late night refreshment Standard days and timings			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
(please read guidance note 7)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gui	dance note 4)	
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Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
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Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		es for
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J

Supply of alcohol Standard days and timings (please read guidance note 7)		nd ead	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises Off the premises	
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Wed	09:00	23:00			
Thur	09:00	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	09:00	23:00	Page 26	,	

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	-
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known) Somerset	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

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State any seasonal variations (please read guidance note 5)

Page 27

Mon	09:00	23:30	
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Fri	09:00	23:30	
Sat	09:00	23:30	
Sun	09:00	23:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached document 'Licensing objectives OShams'

b) The prevention of crime and disorder

Please see attached document 'Licensing objectives OShams'

c) Public safety

Please see attached document 'Licensing objectives OShams'

e) The protection of children from harm Please see attached document 'Licensing objectives OShams' Please see attached document 'Licensing objectives OShams' Please tick to indicate agreement I have made or enclosed payment of the fee. I have enclosed the plan of the premises. I have sent copies of this application and the plan to responsible authorities and others where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable. by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected.	d) The prevention of public nuisance	
Please see attached document 'Licensing objectives OShams' Please tick to indicate agreement I have made or enclosed payment of the fee. I have enclosed the plan of the premises. I have sent copies of this application and the plan to responsible authorities and others where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable. by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be	Please see attached document 'Licensing objectives OShams'	
Checklist: Please tick to indicate agreement I have made or enclosed payment of the fee. I have enclosed the plan of the premises. I have sent copies of this application and the plan to responsible authorities and others where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable. by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be	e) The protection of children from harm	
Please tick to indicate agreement I have made or enclosed payment of the fee. I have enclosed the plan of the premises. I have sent copies of this application and the plan to responsible authorities and others where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable. by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be	Please see attached document 'Licensing objectives OShams'	
 I have sent copies of this application and the plan to responsible authorities and others where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable. by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application will be 		greement
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).	 I have sent copies of this application and the plan to responsible authorities and of where applicable. Idesignated have enclosed premises the consent supervisor, form if completed applicable, by the individual I wish to be I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application we rejected. [Applicable to all individual applicants, including those in a partnership which limited liability partnership, but not companies or limited liability partnership included documents demonstrating my entitlement to work in the United 	hers

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15) 	
Signature		
Date	27/12/2023	
Capacity	Director	
For joint applications, signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.		
Signature		
Date		
Capacity		
Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)		
Post town	Postcode	
Telephone numb	er (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)		

Notes for Guidance

1. Describe the premises, for exam na Gen of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for

consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

- 2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises. a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500. a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500. a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500. o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises. o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertain place project dided by or on behalf of the local authority;

- any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
- o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
- o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies

of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport
 as the child of the holder, is a British citizen or a citizen of the UK and Colonies
 having the right of abode in the UK [please see note below about which sections of the
 passport to copy].
- An expired or current passport and the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland
 when produced in combination with an official document giving the person's
 permanent National Insurance number and their name issued by a Government agency
 or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is
 currently allowed to work and is not subject to a condition preventing the holder from
 doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with **Page** Bice such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
- evidence of the applicant's own identity such as a passport,
- evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank, (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph; (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Entrance/exit

Co2 Fire extinguisher

Water fire extinguisher

Proposed licenced area

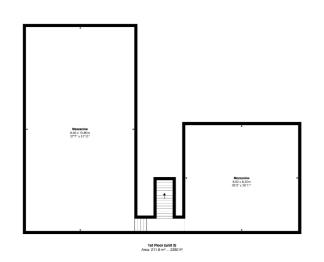
Existing licensed premises

Customer toilets

FIRE Fire escape

Unit A Station Approach Frome BA11 1RE

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APPENDIX 3



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By virtue of Regulation 21(1)(A) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000.

Document is Restricted



Conditions from Operating Schedule

- The Premises Licence Holder or nominated person shall ensure that suitable signage is positioned at exits to request the co-operation of patrons, in particular to make as little noise as possible when leaving the premises.
- Any outside areas are to be monitored and supervised by management and staff, when occupied, during the hours that the premises are open to the public.
- There shall be no adult entertainment, services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Conditions agreed with the Police

- The Premises Licence Holder shall ensure that measures are in place so that all staff, upon employment (including volunteers), involved in the sale of alcohol, are fully trained to ensure that no person who is knowingly drunk or disorderly or appears to be under the age of 18 is served with intoxicating liquor. The training shall also include the requirement for persons who appear to be under 25 to be asked for photographic evidence of age by way of passport, drivers licence, PASS card or a Government approved scheme and shall include offences that can be committed under this Act. The training records shall be retained and made available to the Licensing Authority or Avon and Somerset Constabulary Officers/representative upon request.
- 5 The outside area identified in red shall be used for the consumption of alcohol only.
- An Outdoor Management Policy shall be drawn up and implemented at the premises outlining the use and control of the outside area when it is being utilised. A copy shall be forwarded to Avon and Somerset Constabulary Licensing Dept. and Somerset Council Licensing Dept.
- All outside areas to be checked on a regular basis throughout the trading day. Checks shall be recorded and be made available to responsible authorities upon request. Checks shall include the removal of empty glasses, breakages, damages etc.
- 8 All outside areas which the public have access to shall be adequately lit.
- 9 The premise licence holder shall ensure they work in partnership with the other licensed and food registered premises contained within the complex known as 'Station Approach' to ensure the promotion of the licensing objectives.

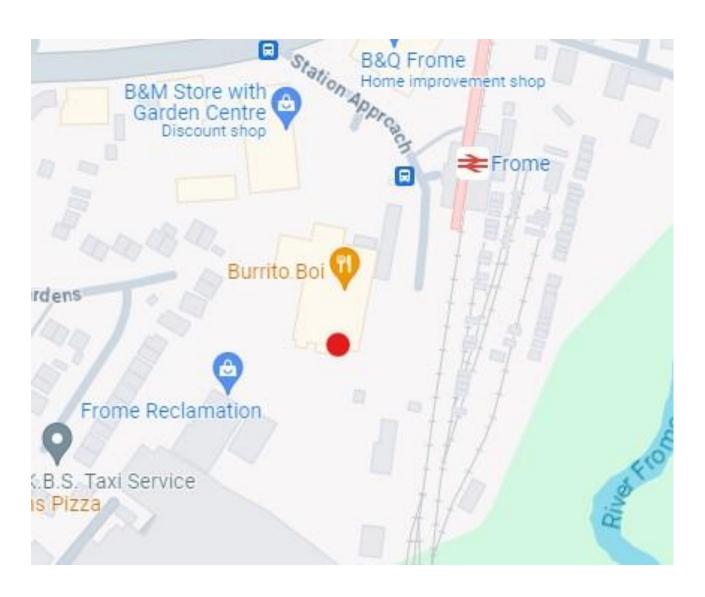
- Any event operating under the premises licence shall require an Event Management Plan to be drawn up and retained at the premises. Any plan shall include reference to the Event Safety Guide or similar guidance documentation. The Event Management Plan shall be produced at least 14 days prior to the event taking place and shall be produced upon request by the relevant authorities.
- The premises must install and maintain a comprehensive CCTV system as agreed with Avon and Somerset Constabulary. All images must be of evidential quality. The CCTV system must record at all times when the premises are open for licensable activities and while customers remain within the immediate vicinity of the premises. The correct time and date must be generated on all recordings. CCTV recordings must be retained for a minimum period of 31 days and copies will be made available, on request, to the police or authorised officer of the licensing authority. If the CCTV is inoperative or faulty for any reason, steps must be taken to repair or replace the equipment within 24 hours. A staff member from the premises who is conversant with the operation of the CCTV system must be on the premises at all times when the premises are open to the public. This staff member must be able to provide police or an authorised officer of the licensing authority data or footage with the absolute minimum of delay when requested.
- 12 No person shall leave the premises with open vessels of alcohol.
- Off sales shall be in sealed containers and must not be consumed within the licensed area.
- An incident book or electronic copy will be kept at the premises in which will be recorded all incidents of crime and disorder. This book/copy will be reviewed by senior management in association with the Designated Premises Supervisor. This book shall be made available to the Licensing Authority or Police Officer upon request.
- An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as 'Challenge 25' whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport or other forms identified by the Home Office.

- All staff upon employment (including volunteers) to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a representative of Avon and Somerset Constabulary.
- 17 The Premises Licence Holder will co-operate with the responsible authorities in relation to dealing with the issues of drugs on the premises. A drug policy will be drawn up and agreed with the Police. This Policy to be reviewed 6 monthly.
- All outdoor furniture to be secured at the end of each opening.
- 19 All glassware shall be either toughened or polycarbonate.
- The premises shall be an active member of any Pubwatch or similar scheme that operates within the area.
- 21 The Premises Licence Holder will ensure that customers seated outside are requested to leave at the same time as customers seated inside, all outside seating will be removed at the same time.
- Any person under the age of 18 years shall not be permitted to enter the premises after 2100hrs unless accompanied by a parent/guardian or a person over the age of 25 years.
- A Personal Licence Holder or responsible person, who has received adequate training with regards to licensing, must be on the premises at all times when alcohol is being sold. Any such person must be able to make decisions and act on behalf of the premise licence holder when dealing with responsible authorities.

END



APPENDIX 6



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TEMPORARY EVENT NOTICES FOR OWEN BARRATT 2024

1.

Date: 16/02/2024 Time: 11:00 – 21:00

Date: 17/02/2024 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off Event: Sausage Restaurant and Deli

2.

Date: 10/02/2024 Time: 11:00 – 18:00

Date: 11/02/2024 Time: 11:00 – 18:00

Date: 12/02/2024 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off Event: Sausage Restaurant and Deli

3.

Date: 02/02/2024 Time: 11:00 – 23:00

Date: 03/02/2024 Time: 11:00 – 18:00

Date: 04/02/24

Time: 11:00 - 18:00

Date: 05/02/2024 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off

Event: Sausages And Beer Lunch and Dinner

4.

Date: 20/01/2024 Time: 11:00 – 21:00

Date: 21/01/2024 Time: 11:00 – 18:00

Date: 22/01/2024 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off

Event: Serving Sausages and Beer Lunch and Dinner

5.

Date: 12/01/2024 Time: 11:00 – 18:00

Date: 13/01/2024 Time: 11:00 – 18:00

Date: 14/01/2024 Time: 11:00 -18:00

Date: 15/01/2024 Time: 11:00 – 18:00

Capacity 100 Persons

Activity: Sale Of Alcohol On and Off

Event: Serving Sausages and Beer at Lunchtime

6.

Date: 06/01/2024 Time: 11:00 – 18:00

Date: 07/01/24 Time: 11:00 – 18:00

Date: 08/01/2024 Time: 11:00 – 18:00

Activity: Sale Of Alcohol On and Off

Capacity: 100 Persons

Event: Serving Sausages and Beer at Lunchtime

7.

Date: 15/12/2023 Time: 11:00 – 21:00

Date: 16/12/2023 Time: 11:00 – 18:00

Date: 17/12/2023 Time: 11:00 – 18:00

Date: 18/12/2023 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off Event: Sausage And Beer at Lunch

8.

Date: 08/12/2023 Time: 11:00 – 21:00

Date: 09/12/2023 Time: 11:00 – 18:00

Date: 10/12/2023 Time: 11:00 – 18:00

Date: 11/12/2023 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol On and Off

Event: Sausages and Beer and Lunch Casual Service from Bar

9.

Date: 01/12/2023 Time: 11:00 – 21:00

Date: 02/12/2023 Time: 11:00 – 18:00

Date: 04/12/2023 Time: 11:00 – 18:00

Capacity: 100 Persons

Activity: Sale Of Alcohol Both On and Off

Event: Lunchtime Service of Hot Sausages and Beer

10.

Date: 24/11/2023 Time: 11:0 – 18:00

Date: 25/11/2023 Time: 11:00 – 18:00

Date: 27/11/2023 Time: 11:00 – 18:00

Capacity: 200 Persons

Activity: Sale Of Alcohol On and Off

Event: Serving Sausages and Hams Eat In and Takeaway Over Lunch and through the Afternoon

END